



ARTIST CERTIFICATION APPLICATION

(Each individual applicant should submit a separate application.)

DATE: _____

NAME: _____

HOME PHONE: (_____) _____

BUSINESS PHONE: (_____) _____

EMAIL: _____

ADDRESS: _____

CITY, STATE: _____ ZIP _____

FINE ARTS DISCIPLINE:

DO YOU NOW RESIDE IN A WORK/LIVE SPACE? _____

WHAT IS YOUR PRESENT AMOUNT OF LIVING SPACE IN SQUARE FEET? _____

WHAT IS YOUR PRESENT AMOUNT OF WORK SPACE? _____

HOW MUCH WORK/LIVE SPACE WILL YOU NEED? _____

Please return to:
HEDC / Artist Certification Board
30 Montgomery Street Suite 1400 Jersey City, NJ 07302

ON A SEPARATE SHEET, PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Describe your particular art form and explain why a large space is necessary for its creation.
2. Submit a fine arts (non-commercial) resume pertinent to your work. Include educational background, professional training, public exhibitions and/or performances, critical reviews, awards and fellowships. Be sure to include dates.
3. Submit dated documentation appropriate to your particular art form. Your documentation should reflect a body of work **over the last 5 years**, up to and including recent work. Student work, in and of itself, will not meet the criteria for certification. Below are examples of the kinds of support materials that should accompany your application:
 - 15-20 examples; CD, website or slide sheet, scores, tapes or photographs of work completed in the last 5 years; dated announcements, catalogs, reviews, articles, etc.

All documentation should include, where appropriate, the date of creation, medium, size and title of the work.

In some cases, the Artists' Certification Board may request more support materials such as recommendations, transcripts, and or an interview with the applicant.

ALL SUPPORT MATERIALS BECOME THE PROPERTY OF THE JERSEY CITY PLANNING DIVISION AND WILL BE KEPT IN A PUBLIC RESOURCE REGISTRY. THEY WILL NOT BE RETURNED.

DO NOT SUBMIT ORIGINAL WORK.

The undersigned hereby certifies that he or she is currently engaged in the fine arts as a career, and that the statements and information set forth above and/or annexed to this application are true to the best of his or her knowledge, and that the materials submitted in support of this application represent the applicant's own work.

Signature

Date

ARTICLE II

LAND USE BOARDS, COMMISSIONS AND ADVISORY BOARDS

345-11 ARTIST CERTIFICATION BOARD

A. Establishment of an Artist Certification Board

1. There is hereby created an Artists' Certification Board (ACB), which shall serve as a citizens advisory board to the Planning Board, pursuant to N.J.S.A.40:55D-27.a. The ACB shall be in, but not of, the Division of City Planning. The ACB is essentially an artists peer review committee. In order to reside in a work/live studio in the WALDO, an artist must be so certified by the Planning Board. The Planning Board shall be guided in this certification by the recommendation made by the ACB. The Planning Board may reject the recommendation of the ACB, but the reasons for such rejection must be clearly stated in the resolution approved by the Board.
2. The ACB shall be comprised of persons knowledgeable in the arts. It shall consist of five (5) full members, with no more than two (2) additional alternate members who may vote in the absence of full members. A minimum of three (3) full members of the ACB shall be professional artists. All members shall be appointed by the Mayor. After the initial appointments are made, all terms shall run for four (4) years.
3. The ACB shall review applications filed by persons who are interested in occupying work/live space in the WALDO as either owners, tenants or sub-tenants, to determine if the applicant can be certified to occupy such space.
4. The following shall serve as criteria to be used by the ACB in certifying an artist: 1) The artists' commitment to the fine arts as a career; 2) The need for large loft space in which to create his or her art; 3) Education; 4) Current body of work; 5) Exhibition record; 6) References from other artists or art professionals. In no event shall the content of the art created be used as a criterion to determine eligibility to occupy work/live space in the WALDO.
5. The recommendation of the ACB to the Planning Board shall be submitted to the Planning Board within thirty (30) days of the ACB's decision, and shall state the reasons for the decision with specific reference to one or more of the criteria set forth in paragraph four 4 (above).
6. Once an artist is certified by the Planning Board, the Planning Board shall forward a copy of its certification decision to the Zoning Officer, who shall retain the certification in the Zoning Officer's files. The certification shall expire ten (10) years after the date of the decision by the Planning Board. Renewal applications may be filed. In the event a certified artist is divorced or dies, the family of the artist occupying the work/live space shall be given a two (2) year grace period.